

August 2006 AGENDA

California Environmental Education Interagency Network (CEEIN)

Date: August 17, 2005

Time: 9:30 a.m. to 11:30 a.m.

BRING YOUR OWN BEVERAGE

Conference Phone: 916-323-5438 (note, please)

Location: 801 K Street, 19th floor training room

Lead: Annie Kohut Frankel

Note taker: Donna Pozzi

Facilitator: Zori Lozano-Friedrich



AGENDA

	Item	Lead	Time	Action
1.	<u>Check – in and Catch -up</u> <ul style="list-style-type: none"> Welcome & Introductions Review Agenda Approve Minutes Update Outstanding Action Items Pass around Calendar of Events 	Annie	9:30 – 9:40	Info, Action
2.	<u>Guest Speaker</u> UC Center Sacramento Scholar Intern Program http://uccs.universityofcalifornia.edu/index.htm	Erika Peters	9:40 – 10:05	Info
3.	<u>Committee Reports & Discussion</u> Administration & Organization <ul style="list-style-type: none"> Current committees Sierra Club partnership vote Leadership & Legislation <ul style="list-style-type: none"> EEI as it relates to CEEIN and existing EE programs Diversity Environmentality	Tom Mays and Tina Muncie Theresa Bober Kay Antunez Christiane Maertens	10:05 – 11:15 20 min 25 min. 5 min. 20 min	Info, Action Info, Discussion Info Info
4.	<u>What's New In Your World</u> <ul style="list-style-type: none"> Announcements 	All	11:15 – 11:25	Info
5.	<u>Meeting Wrap-Up</u> <ul style="list-style-type: none"> Clarify Action Items Pending Items/Parking Lot Develop November Meeting Agenda Evaluate Meeting 	Annie Zori	11:25 – 11:30	Discussion

Meeting Protocol Agreements:

- Start and end meetings on time; stay on track on agenda.
- Listen and treat others' opinions with respect.
- Keep commitments to agreements and assignments (i.e., follow-up, time frames, due dates, etc.).
- Make participation in the meeting your priority; keep cell phones on vibrate and only accept emergency calls (outside the meeting room).
- A quorum of 11 CEEIN Members is needed to hold a meeting.
- For major decisions, if consensus can't be reached, the issue will be put to a vote of the CEEIN members present at the following meeting.
- Make a conscious effort to conduct the meeting in an environmentally friendly manner.